

POLICY RELATING TO BUDGET/FINANCE

STUDENT ACTIVITY FEE SCHEDULE

The Wachusett Regional School District Committee (WRSDC) is committed to providing support to students for participation in extracurricular activities throughout the region. An activity shall be defined as any discretionary or elective function or program. From time to time it may be necessary to establish fee schedules to support those activities.

Fees may be charged only for those activities in which the student is to participate.

Money received from fees is to be used for stated purpose.

Established fee schedules should not exceed projected costs.

A sliding fee schedule may be established for students and family members participating in multiple fee charging activities within a school site.

Provisions are to be made for students unable to pay the fee.

The Business Office will review the financial activity in the student activity accounts on a monthly basis.

An annual report on funds will be submitted to the Superintendent (or designee) at the close of each fiscal year. The Superintendent will provide a summary to keep the Committee and public apprised of student activity revenue and expenses.

Each school shall prepare and make available upon request to Committee, parents and participants a financial plan, the previous end of the year revenue and expense report, a projected budget for the coming year, and a copy of the established fee schedule.

All fees received and distributed shall be administered through the District financial system and in accordance with District policies, procedures and applicable sections of Massachusetts General Law.

First Reading: 11/18/96

Second Reading: 12/09/96

Amendment First Reading: 03/14/05

Amendment Second Reading: 04/11/05

Amendment First Reading: 11/13/17

Amendment Second Reading: 12/11/17

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